



Community Impact Assessment – Checklist and Executive Summary

Name of Proposal: The award of two Construction Project Framework Agreements (traditional build and modular build)

Project Sponsor: Ian Turner, Assistant Director for Commercial and Assets

Project Manager: Paul Timmins, Senior Category Manager, Commercial Team

Date: 27/01/20

Final Checklist

Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself/ SLT/ Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	Yes	
It is clear what the decision is or what decision is being requested.	Yes	
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	Yes	
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	Yes	
The groups who will be affected by the policy, service or project have been clearly identified.	Yes	
The communities that are likely to be more adversely impacted than others have been clearly identified.	Yes	
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.	n/a	
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	Yes	
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	Yes	
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	Yes	
The next steps to deliver the project have been identified.	Yes	

Executive Summary

The Executive Summary is intended to be a collation of the key issues and findings from the CIA and other research undertaken. This should be completed after the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the CIA template. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
PSED	N/A			
What are the impacts on residents with a protected characteristic under the Equality Act 2010? Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision, and this can be supported with robust evidence.				
Health and Care	N/A			
How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?				
Economy	Small-and-Medium Enterprises ('SME') and larger national construction firms.	Successful appointments to both Framework Agreements (and the corresponding supply chains) for this type of employer contribute well to the local economy and the employment market. This type of work provides opportunity to up-skill and train existing and new Staffordshire residents	Incumbent Framework suppliers who have been previously reliant on Council work could suffer some economic impacts should they not be appointed this time around. This tends to be more prevalent where there may be a very high reliance on Council work only and/or they are SME.	It is difficult to protect against suppliers who unfortunately are not re-appointed to the new framework agreements. Where applicable, TUPE may apply and reduce the liability of a supplier.
How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?	The Framework Agreements do also successfully attract some local Staffordshire suppliers. All suppliers may employ local supply chains.			

		in much-needed construction trades.		
Environment	Various groups.	The deliverables from both Framework Agreements contribute to improved and modern facilities, predominantly new school builds and large school extensions / refurbishments. From time-to-time the Framework Agreements will be used to enhance the y Council corporate estate. An improved 'image' and efficient building management has many advantages, for example, cost saving from efficient design materials, heating, lighting etc.	None.	None.
How will the proposal impact on the physical environment of Staffordshire?				
Localities / Communities	Various groups. Key group would include school/education pupils.	New and improved schools offer a comfortable and stimulating environment to learn. Improved corporate building offer employees the right environment to work. New schools are a requirement to meet the growing pupil needs in Staffordshire.	None.	None.
How will the proposal impact on Staffordshire's communities?				